

LOCAL KELLY TEAM

Hours: 7:00 A.M. – 4:30 P.M. MDT
Monday – Friday

Contact Information:

Phone: (303) 940-5673

Email: 1627@kellyservices.com

Address: 7535 E Hampden Ave, Suite 610, Denver, CO 80231

When to Contact the Local Team:

- To report an incident or injury involving a KES substitute
- To discuss any performance-related topics or issues
- To refer a new substitute employee
- To request any special reporting

KES SCHEDULING TEAM

Hours: 3:00 A.M. – 6:00 P.M. MDT
Monday – Friday

Contact Information:

Phone: 866-535-5998 (1-866-KELLY-98)

Email: KESschedule@kellyservices.com *(please do not email for urgent issues, anything that needs a same-day response should be called in)*

When to Contact the Scheduling Team:

- To cancel or modify an existing absence
- To request a specific substitute
- For last minute, same day absences
- To move an assigned substitute to a different absence or remove all together

Kelly's AESOP SYSTEM

Hours: 24/7

Internet Scheduling Access:

www.kellyeducationalstaffing.com. Select "Aesop Login" from the Employee Logins at the top of the page.

IVR (Interactive Voice Response System) Phone Access:

Phone: 800-942-3767