



Division of Human Resources
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Welcome to the MyAPSbenefits portal, where you will be able shop for your benefits online. You will have the opportunity to choose a health plan and a variety of other valuable benefit options for yourself and family members.

As a new hire, you have **30 calendar days from your start date (the start date being the first day on the job) to enroll in benefits.**

To log in to your MyAPSbenefits account, please follow the steps below:

- Go to <https://www.MyAPSbenefits.com>
- Username: APS + your employee id number
- Password: Employee's capitalized first letter of their first name + lower case first letter of their last name + last 5 of SSN
- Upon login, you will be prompted to change your password

If you have any technical questions, contact Technical Support at (888) APS-0704/ (888) 277-0704 Monday through Friday, 7:30 am to 6:00 pm Central time.

Tips for using MyAPSbenefits:

1. You may want your spouse present while using MyAPSBenefits portal- remember, your benefit choices affects your whole family.
2. You will need to have your Social Security Numbers (SSNs) handy for yourself and any dependents that you want to cover.

****If you have any APS benefits questions please contact the APS benefits team at 303-344-8060.***

FAQS

Who is covered under the Aurora Public Schools benefits plans?

All licensed employees working 3.75 hours or more a day and all classified employees working 6-8 hours a day are eligible for benefits. Classified employees working 4 or more hours, but fewer than 6, are eligible to receive coverage at a prorated rate. Spouse and dependent coverage are also available at an additional cost to employees.

Once employed, when does coverage begin?

Benefits will be effective the start of the month that follows the employee's start date (for example if the start date is July 28 then benefits will begin on August 1.) If you elect not to enroll in coverage within 30 days of your employment, you must wait until the open enrollment period in May for coverage commencing July 1. If you choose to waive coverage through APS, you will still need to log into the MyAPSBenefits and complete the beneficiary information for the employer-paid life insurance.

The benefits you choose as a new hire will be effective through the end of the plan year on 6/30/2020, as long as you remain an active benefits-eligible employee of APS.

What am I able to do during my new hire benefits enrollment?

- Enroll in one of the five medical plans offered through Kaiser Permanente
- Enroll in one of the two dental plans offered through Delta Dental
- Enroll in a vision plan through EyeMed
- Elect a Medical and/or Dependent Flexible Spending Account (FSA) or a Health Savings Account (HSA). Enroll in one of APS' other supplemental benefits plans (life, accident, or critical illness)

What is the cost for medical and dental insurance?

APS contributes \$540.41 for medical insurance and \$23.01 for dental insurance, per month, toward the cost of the premium for licensed employees and for full-time (six [6] hours per day or more) for classified employees. Medical insurance premiums for classified/support employees working fewer than six [6] hours, but at least 4 hours, is pro-rated. Any remaining costs are the employee's responsibility.

What other benefits does APS provide?

Life Insurance

All active full time and part time employees working at least 0.5 FTE (Full Time Teacher Equivalency) are covered under the district paid life insurance policy. The coverage amount is twice the employee's annual salary. The cost of coverage in excess of \$50,000 must be included as income using the IRS Premium Table and is subject to Medicare taxes. On your statement of earnings, this is reflected as "GTL" (Group Term Life).

Long-term/Short-term Disability

For the first 60 months of employment, APS employees are covered under the district long-term disability policy. Employees must work at least 0.5 FTE to receive this benefit. The policy pays up to 60% of your monthly salary but no more than \$1500 per month. The waiting period is 180 days.

After 60 months of employment, employees are covered by a short-term and long-term disability plan through PERA.

Employee Assistance Program

ComPsych Employee Assistance Program is a free service offered to all APS employees. They offer confidential counseling, legal support, financial counseling, work life solutions, and healthcare navigation resources. For more information [click here](#) or call 888-628-4809.